



Job description

Role title	Capital Buyer- Healthcare
Reporting to	Head of Capital Procurement
Role duration	Permanent

Purpose of the role

Responsibilities

- Supporting the Head of Capital (HOC) to buy all equipment for the Group's MES (Managed Equipment Services) schemes.
- As agreed with the HOC, work closely with Implementation and Technology to support supplier management during the equipment selection stage.
- Assist the HOC to negotiate pricing and terms, with special focus on through-life support costs.
- As agreed with the HOC, work to build into Capex ITTs terms and deliverables that support the Group's strategic objectives to self-maintain.
- Ensuring the accuracy and timeliness of Capex POs.
- Achieving agreed margins against budget targets.
- Working closely with your service contract colleagues, deliver agreed levels of supplier management, with focus on long-term sustainability, quality and profitability.
- Support the HOC in agreeing internal SLAs with our internal customers.
- Maintain capex records and from these prepare agreed monthly reports.

Resources/decision making authority

- You will assist the HOC with circa £20M of annual spend.
- Within agreed limits, it is expected that you will have a high degree of autonomy over your tasks.
- You will be allocated an agreed target budget from which you will be expected to deliver agreed margins.

Key accountabilities

- Data and record accuracy.
- Achieving agreed margins on delegated procurements.
- Actively manage delegated supplier relationships.
- Generating monthly reports as agreed with the HOC.



Performance indicators
<ul style="list-style-type: none"> • On time procurement • Margin • Monthly reporting • SRM

Capability profile

Qualifications	Essential	Desirable
CIPS 3 or 4, qualified or working towards	*	

Experience and Skills	Essential	Desirable
At least 4 years procurement experience within an integrated supply chain, including managing significant spend.	*	
Experience in Cost Management, SRM and Performance Improvement.	*	
Knowledge or experience of running tenders for capital or medical equipment		*
Experience of negotiating and specifying procurement of high value equipment.	*	
Proven ability to work successfully in a fast-paced multi-disciplinary environment.	*	
Appreciation of whole life cost management.	*	
Appreciation of engineering operations.		*
Strong working knowledge of excel	*	

Languages	Essential	Desirable
English	*	

Mobility requirements

Role location	Theale Head Office	
UK travel	Occasional	
International travel	Occasional	



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